

Pre-qualification Form
Project Execution Consultancy Services for
Project Execution Consultancy Services for Carpenter Road Park Phase 1 Revitalization Works
(" the Services")

Reply Form

The Urban Renewal Authority ("the Authority") is currently shortlisting consultancy companies to tender for the provision of project execution consultancy services for Project Execution Consultancy Services for Carpenter Road Park Phase 1 Revitalization Works at Carpenter Road, Junction Road and Tung Tau Tsuen Road (" the Services").

For interested companies, please duly complete and submit the pre-qualification ("PQ") form (including Part A, Part B, Part C and Part D with necessary information) to the Authority to apply for PQ for the provision of the Services. The project brief is shown on page 4 of this PQ Form for your reference. Should you have any queries, please contact our Mr. Boris Chu on 2588 2926.

Part A. General Information of the Consultant

Full Name of the Consultant (see Note 1 below)

Year in which the Consultant was established

Registered Address

Contact

Tel: _____ Fax: _____

email: _____

Contact Person/ Position

Unresolved/ on-going litigation (if any)

☐ Yes ☐ No

If yes, please provide details.

Currently on the list of Consultants of the Architectural and Associated Consultants Selection Board maintained by the Architectural Services Department.

☐ Yes ☐ No

☐ Band 1 ☐ Band 2

Current suspension or restriction (including voluntary suspension or restriction) from tendering under any relevant list of the Government, Hong Kong Housing Authority and / or Hong Kong Housing Society (if any).

Yes/ No
(Please delete as appropriate and provide details if "Yes")

Part B. Indication of Interest *

Please provide the following documents for reference and put a tick in the box if the document is enclosed:-

☐ The Consultant is interested in applying for PQ and submits herewith its details in this PQ form.

Part C. Supporting Documents *

Please provide the following documents for reference and put a tick in the box if the document is enclosed:-

☐ A copy of Business Registration Certificate

**: Please tick the appropriate box/ boxes above*

Note 1 – If the Consultant is a sole proprietorship or partnership, please provide the name of the sole proprietor or the names of all the partners of the Consultant, as the case may be, below:

Names of Sole Proprietor / Partners of the Consultant: _____

Part D. Job References (please fill in ALL items in the table and use separate sheet for more projects)

- (1) Please provide at least one job experience in providing architectural consultancy services for at least one open space or park destined for public use, completed in the past ten (10) years before the closing of the pre-qualification and having a site area of public open space / park not less than 17,000 m2**

1	Name of Client	
	Contact Person / Telephone No.	
	Project Name and Detailed Description	
	Project Location	
	Year and month of Commencement	
	Year and month of Completion	
	Contract Sum (HK\$)	
	Scope of Services provided	
	Site Area of Project	
2	Name of Client	
	Contact Person / Telephone No.	
	Project Name and Detailed Description	
	Project Location	
	Year and month of Commencement	
	Year and month of Completion	
	Contract Sum (HK\$)	
	Scope of Services provided	
	Site Area of Project	

- (2) Please provide at least one project experience as a lead consultant in providing consultancy services including sub-consultants/in-house services for structural engineering, building services engineering and Landscape consultancy services engaged for at least one project with the contract value of the construction works not less than HK\$320 million currently in progress or completed in the past five (5) years before the closing of the pre-qualification;

1	Name of Client	
	Contact Person / Telephone No.	
	Project Name and Detailed Description	
	Project Location	
	Year of Commencement	
	Year of Completion	
	Contract Sum (HK\$M)	
	Scope of Services provided	
	Site Area of Project	
	Name of sub-consultants	
2	Name of Client	
	Contact Person / Telephone No.	
	Project Name and Detailed Description	
	Project Location	
	Year of Commencement	
	Year of Completion	
	Contract Sum (HK\$M)	
	Scope of Services provided	
	Site Area of Project	
	Name of sub-consultants	

Declaration:

The Consultant understands that the Authority is under no obligation to shortlist any consultant which has applied for the pre-qualification for the Services. The Consultant also acknowledges that the Authority reserves the right to cancel this pre-qualification exercise and/or the tender exercise at any time without prior notification and without giving any reasons at the Authority's absolute discretion. In submitting this reply form, the Consultant acknowledges and agrees with all the terms contained in the invitation.

The Consultant hereby confirms that all the above-mentioned information included in Part A - General Information of the Consultant, Part C - Supporting Documents and Part D - Job References of this reply form and attachments is true, correct and accurate.

Signed for and on behalf of the Consultant

Full Name and Signature of the Authorised
Signatory with Company Chop

Date

Name of Consultant

** Please delete as appropriate.*

Project Brief

1. Project Background

- 1.1 The Carpenter Road Park located at Carpenter Road, Junction Road and Tung Tau Tsuen Road, Kowloon City, Kowloon. Public open spaces with approximate 34,000 m² site area (refer to Appendix A for the location plan).
- 1.2 The Project will be and the Services are tentatively scheduled to commence in 2nd Quarter 2023 and complete in 2nd Quarter 2026.

2. Scope of the Services

The scope of the Services for the Project generally includes the following:

- 2.1 provision of professional architectural services and the services of an authorized person (“AP”) registered under the Buildings Ordinance to provide architectural services, including contract administration, detailed design preparation(provisional), site monitoring and supervision, etc. for completion of the project. The AP also act as lead consultant to coordinate with different consultants/ sub-consultants, contractors/ sub-contractors, utility companies and the separate independent checking consultant (“ICC”) and SDC employed by URA;
- 2.2 provision of the service of a registered structural engineer (“RSE”) and registered geotechnical engineer (“RGE”) registered under the Buildings Ordinance for structural engineering services and geotechnical engineering services including the detailed design and calculations(provisional), site supervisions, etc. for the Project (see note below);
- 2.3 provision of building services engineering (“BSE”) services including detailed design(provisional) and site supervision for the mechanical ventilation, air-conditioning, fire services, plumbing and drainage services and electrical services etc. of the Project (see note below);
- 2.4 provision of landscape architectural (“LA”) services including detailed design(provisional), administration of Phase 1A advance tree works contract, site monitoring, supervision of soft and hard landscaping, playground equipment including Certified Playground Safety Inspector (CPSI) service, make amendment as necessary to the Tree Protection and Removal Proposal (TPRP) and obtain LCSD’s approval, etc. up to the successful handover of the site to LCSD including any required establishment period (see note below);
- 2.5 provision of resident site staff including (registered engineer, building services inspector, clerk of works and field officer) as and when necessary, upon confirmation by URA for the on-site supervision and coordination with the contractors (see note below);
- 2.6 provision of quantity surveying (“QS”) services for the post contract work for the main contract works. In addition, provisional services of preparation of tender document, provision of cost estimation, tender assessment, contract award and shall be included;
- 2.7 examination of the contractor’s working design and method statements concerning the design and construction of the Revitalization Works of CRP; and
- 2.8 provision of an independent checking consultant team(“ICC”)(provisional) (separate team of AP, RSE, RGE and BSE) (see note below);
 - (i) To ensure the designs in compliance with all statutory requirements, employer’s requirement, terms and conditions of the Contract; and
 - (ii) To certify the designs that had fulfilled required standard.

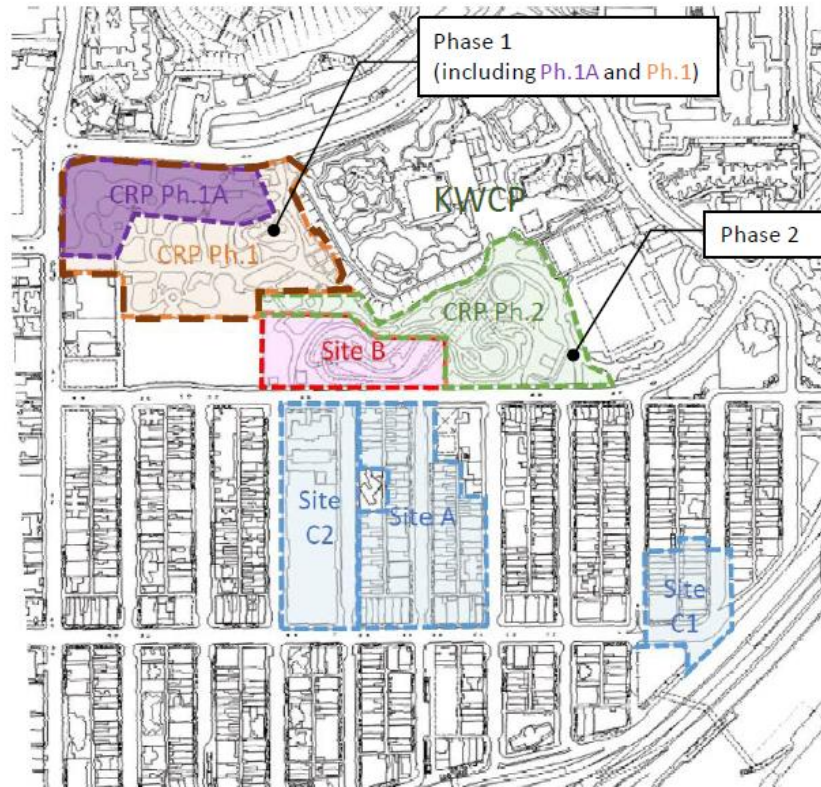
Note: The services relating to structural and geotechnical engineering, building services engineering, landscape architectural services, quantity surveying services and resident site staff can be provided in-house or by sub-consultants appointed by the successful consultant.

3. Shortlisting criteria

- 3.1 The consultant is either 1) on the URA List 1 of Architectural Consultants (see notes 3) or 2) on the List of Consultants of the Architectural and Associated Consultants Selection Board Consultants (“AACSB”) maintained by the Architectural Services Department (architectural category – Band 1, i.e. estimated project value exceeding HK\$400 million each) and (architectural category – Band 2, i.e. estimated project value not exceeding HK\$400 million each)
- 3.2 the consultant shall have experience in providing architectural consultancy services for at least one open space or park destined for public use, completed in the past ten (10) years before the closing of the pre-qualification and having a site area of public open space / park not less than 17,000 m²);
- 3.3 the consultant shall have experience as a lead consultant in providing consultancy services including sub-consultants/in-house services for structural engineering, building services engineering and Landscape consultancy services engaged for at least one project with the contract value of the construction works not less than HK\$320 million currently in progress or completed in the past five (5) years before the closing of the pre-qualification;
- 3.4 the consultant is not currently suspended or restricted from tendering under any relevant list of the Government, Hong Kong Housing Authority and/or Hong Kong Housing Society; and
- 3.5 the consultant’s latest performance record in URA’s self-developed projects in the past five years before the closing of the pre-qualification, if any, shall not be marginal or below.

Remarks:-

- i. The above-mentioned two experience criteria in 3.1 and 3.2 above can be fulfilled by one project or different projects.
- ii. If the consultant is a company, only one company from a consultant and its associated companies (as defined in Section 2(1) of the Companies Ordinance (Cap.622)) will be shortlisted. In the event of PQ submissions received from a consultant and its associated companies, the Authority will follow up with them to seek the confirmation of which one of them to apply for pre-qualification for the above services. If the consultants fail to respond or otherwise fail to decide which company to be chosen for the application of PQ, the consultant whose company name ranks first in alphabetical order and comply the above-mentioned shortlisting criteria will be shortlisted.



CRP – Carpenter Road Park
KWCP- Kowloon Walled City Park